

## General PTO

## MEETING MINUTES

April 9, 2019

### ATTENDED BY

See attached attendance list.

### CALL TO ORDER

Meeting was called to order at 5:34pm by Gloria Pereira, President, on April 9, 2019 at Lamar High School Cafeteria. A quorum was present for the transaction of business.

### MINUTES APPROVAL

A motion was made to approve the minutes from the previous general PTO meeting (02/05/2019) by Jill Hord and seconded by Heather Barrow. The motion to approve the minutes carried without opposition.

### VOTING ON EXECUTIVE BOARD 2019-2020

Gretchen Hilms, President-Elect and Chair of the Nominating Committee, presented the slate of Officers for the 2019-2020 school year. A motion to approve the slate was made by Elaine Mut and seconded by Beth Lane. Gloria Pereira asked three times for nominations from the floor for each position and there were none. The motion was accepted and passed unanimously.

<b>Position</b>	<b>Name</b>
President	Gretchen Himsl
President Elect	Chrysi Polydoros
Treasurer	John Martinez
Treasurer Elect	Jenny Koong
Parliamentarian	Heather Barrow
Recording Secretary	Autumn Jamison
VP Teacher Wish Lists	Ilse Rassin
VP Membership	Casey Schultz
VP Communications	Ronelle Meikleham

### PRESIDENT'S REPORT

President Gloria Pereira reported on the following:

#### ***Prospective Freshman Coffees***

The PTO sponsored 3 coffees for prospective parents and they were very successful. We may have additional coffees this fall and spring to continue outreach to prospective families.

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### ***Teacher Appreciation Events***

Teacher appreciation week is in May and the PTO will host events on May 7 and 9. Watch the newsletter for ways parents can help. The end of year luncheon for teachers will be June 3. Parents can contribute to this event by donating desserts.

### ***New Building Committee Plans***

Gretchen Himsl, President-Elect and Chair of the Ad-Hoc New Building Committee reported that the committee met and decided they want the designated PTO funds to go toward installing a fence with an alarmed gate around the ground floor patio, with remaining funds to be used to refurbish and move some of the Red Tables and to buy outdoor furniture to create an outdoor eating area for students. This plan was met with enthusiasm by parents in attendance.

### ***Reserved Parking Auction Results***

Great results for our first parking auction with about \$13,000 raised.

### ***After Prom Fundraising in the Future***

Gloria Pereira announced that going forward the class chairs will all work together to raise funds for that year's After Prom events. By raising money collectively and having Safe Prom as a line item in the PTO budget we can ensure that each class will receive the same funding every year. Funds raised over the line item amount will go toward other PTO activities.

### **TREASURER'S REPORT**

Amy Earle presented the treasurer report with activity as of April 8<sup>th</sup>. See attached report.

### **INTERNAL FINANCIAL REVIEW VOTING**

Duc Phan, Treasurer-Elect, presented the Internal Review. In accordance to our bylaws the PTO meeting minutes were reviewed and approved. The monthly bank reconciliations were reviewed. Some membership documents had to be re-created from existing records but they were also reviewed and ultimately approved. We are still waiting on the 990 form from our CPA, but we anticipate it being ready by April 15. The additional reviewers were Mrs. Phuong Phan and Alan Mutt. Please see attached document.

### **PRINCIPAL'S REPORT**

Principal Rita Graves reported that construction on the new building is on track and they are currently finalizing systems for the parking garage, getting menus for distributed dining and have placed orders for furniture. On April 15 there will be a parent meeting in the performance hall for families interested in learning more about instructional design in the new building. They will discuss the flexible learning

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spaces and what the day would look like in the new building. Ms. Graves is meeting this week with CIS and MHMRA to ensure Lamar students and parents have the supports they need for students struggling emotionally. Students can stop by to see a counselor at school, send an email or reach out with the Say Something app. Prom is Saturday night, April 13th and thank you to all the parents who pitched in with organizing and fundraising.

### TEACHER WISH LIST REPORT

VP Jill Hord gave a brief update; we had a very successful year, funding was given to athletics, special ed, an IB library and many classroom supports. We have about \$2,000 left in Teacher Wish List funding, but not all receipts have been turned in yet.

### MEMBERSHIP REPORT

VP Casey Shultz reported that we have 250 members, slightly down from last year at this time (270). 2019-2020 membership drive has started for next year. We had a great membership luncheon in April with great turnout and Café M did a wonderful job of catering. Parliamentarian Chrysi Polydoros clarified for the audience that every parent and teacher is automatically a member of the PTO.

### ALUMNI ASSOCIATION FUNDRAISING

This topic was not addressed because the presenter was not able to make the meeting.

### FUNDRAISING EVENTS: Preparing for College Workshop and Chocolate Orb at #'s

President Gloria Pereira announced that on April 26 11:30 -2:00 pm there is a preparing for college workshop to raise funds for After Prom party by Cram Crew. The cost is \$25 and there are more details on the PTO website. Beth Lane reported that the next Safe Prom fundraiser is an 80's music concert at #s, this Saturday at 8 pm. Thank you to the underwriter ELite Care and C2 Education for sponsoring.

### ANNOUNCEMENTS

The next general meeting of the Lamar PTO will be in the new building next school year; date/time TBA.

### ADJOURNMENT

The meeting was adjourned by Gloria Pereira at 6:05pm.

Respectfully submitted by Autumn Jamison, Secretary.

Approved at the Lamar PTO General meeting on September 3, 2019.